

**BEFORE**  
**THE OFFICE OF THE ASSISTANT LABOUR COMMISSIONER AND CONTROLLING AUTHORITY**  
**UNDER PAYMENT OF GRATUITY ACT-1972, CIVIL LINES, HYDERABAD, TELENGANA**

**Between**

Case Number:

.....Applicant / Petitioner / s

-----Defendant/s / Opponent

**LETTER OF AUTHORITY**

I / We.....do hereby authorize Sri.....my / authorized representative / Labour advisor R/O Hyderabad to represent me / us in above noted case/ complaint and to file or inspect any document, contest or compromise the case/ complaint on my / our behalf to seek adjournments , if necessary, to sign and file written statements, rejoinder, affidavit or to do any other act conducive to my / our interest till this case is finally disposed of or this authorization is revoked by me / us or become unenforceable.

I / We on behalf of my/ our concern, hereby promise that I / We will be fully legally bound by the act of above noted authority so far as this / complaint is concerned.

Place:

Date:

Authorization accepted

(Signature of Authorized representative)

Name:

Address:

Contact Number:

Signature of Applicant

Name:

Address:

Contact Number: